

## Hours of Operation

- Most facilities and spaces are available for reservation between the hours of 6 pm and 9:30 pm Monday through Friday during the school year. Exceptions, such as YMCA Before/AfterCare, are handled on an individual basis.
- Buildings are closed on the following holidays:
  - New Year's Day
  - Martin Luther King, Jr. Day
  - President's Day
  - Good Friday
  - Memorial Day
  - Juneteenth
  - July 4<sup>th</sup>
  - Labor Day
  - Thanksgiving Day
  - Day after Thanksgiving
  - Christmas Eve
  - Christmas Day
  - New Year's Eve

Should you wish to use the building on a holiday, labor will be charged at double time.

- Buildings can be opened on Saturday and/or Sunday, however, all labor incurred for doing so will be charged to your group in accordance with Board Policy. If snow removal is necessary, we must invoice you for that, as well.
- All District buildings are closed for activities when school is cancelled due to inclement weather.
- Building use is limited during Spring Break, Summer Break and Winter Break due to planned projects and varied hours of operation. Should you wish to use the facility during one of those times, please contact the Business Office. The elementary and middle school buildings are staffed until 3 p.m.; high school staff operate three shifts Monday through Friday.